

Please email to [donations@gunbun.com](mailto:donations@gunbun.com). No phone calls please.

1. Incomplete donation request forms will not be considered.
2. Forms must be received by Gundlach Bundschu six (6) weeks before the event date.
3. You will receive a response via email within three (3) weeks of receipt of the request form as to whether Gundlach Bundschu can honor your request.

|  |  |
| --- | --- |
| Organization is requesting:  \_\_\_\_\_ Wine to pour at the event  \_\_\_\_\_ Silent auction item  \_\_\_\_\_ Live auction item \_\_\_\_\_ Online auction item  \_\_\_\_\_ Winery representative to pour | Gun Bun’s particiation will be promoted via:  \_\_\_\_\_ Event/charity website \_\_\_\_\_ Auction catalog  \_\_\_\_\_ Event program booklet \_\_\_\_\_ On-site signage  \_\_\_\_\_ Print or other media ads \_\_\_\_\_ Online advertising \_\_\_\_\_ Press release \_\_\_\_\_ Social media sites  \_\_\_\_\_ Email campaign |

**Donation Request Form**

|  |  |
| --- | --- |
| Name of Event: | City/State/Zip: |
| Address: | Expected # of attendees: |
| Event website: | Length of event: |
| Date: | Ticket cost: |
| Wine poured at the event? If so, who are the wineries participating? | |
| Describe the event in as much detail as possible. What kind of event (cocktail, wine dinner, happy hour, gala)? Who will be attending? How much of the fundraising monies directly impact the public? | |

**Fundraising/Event Details:**

|  |  |
| --- | --- |
| Name: | Website: |
| Address: | City/State/Zip: |
| Phone: | Fax: |
| Email: | 501(c)(3) Tax ID: |

**Organization/ Charity:**

|  |  |
| --- | --- |
| Name: | Email: |
| Address: | City/State/Zip: |
| Phone: | Fax: |

**Donation Contact:**